DATE - Saturday, December 7th

LOCATION - Topeka Performing Arts Center: 214 SE 8th Avenue - Topeka, KS 66603

WHAT TIME DOES THE SHOW BEGIN? - 12pm

HOW LONG WILL THE SHOW LAST? - Approximately 1.5 hours with one, ten minute intermission.

WHEN CAN I ENTER THE BUILDING? - The building will open to dancers and ticket holders at 11:15am.

WHEN DOES MY DANCER NEED TO ARRIVE? – Dancers must be in their dressing rooms, 100% ready to go in their first (or only) costume, at 11:30am. <u>One</u> parent/guardian may walk them to their dressing room and drop them off with our Dressing Room Assistants. Additional visitors will not be permitted backstage - it is a very tight squeeze back there! Once you have dropped your dancer off, we ask that you please leave to find your seat in the auditorium so that we may begin organizing our dancers for the show.

HOW DO I GET TICKETS? – Tickets must be purchased at the TPAC Box Office to avoid *TICKETMASTER* fees or you may purchase online <u>HERE</u>. Online purchases will incur *TICKETMASTER* fees. The TPAC Box Office is open Tuesday-Friday from 10am-4:30pm. Tickets are very limited at this time. We suggest purchasing <u>before</u> the day of the show.

WILL THERE BE TICKETS AVAILABLE THE DAY OF THE SHOW? – The TPAC Box Office will be open one hour prior to show time up until the show begins.

DOES MY DANCER NEED A TICKET TO ENTER THE BUILDING? – No, dancers do not need a ticket to enter the building.

DOES MY TODDLER NEED A TICKET? – Anyone utilizing a seat will need a ticket as our shows are always sold out. If your child is two and under and will sit on your lap for the duration of the show, they will not need a ticket.

WHERE DO I PARK? – There is plenty of parking around TPAC or in the parking garages downtown. Click <u>HERE</u> for a map to locate parking garages. Our show falls on the same day as the Miracle on Kansas Avenue Parade. This is an evening parade but staging for the parade will begin at 3pm. You may experience street closures on your way home.

DOES MY DANCER STAY IN THEIR DRESSING ROOM THROUGHOUT THE WHOLE SHOW? – Yes! Your dancer will stay backstage, in their dressing room, for the entire show if they are in Kindergarten-High School to participate in our finale.

 If your dancer is in our 3 or 4 Year Old classes, they will be permitted to leave after they are done performing or join you in the audience as long as they sit on a lap. They <u>must</u> be signed out by a parent or guardian listed in our system as a contact.

HOW DO I PICK UP MY DANCER AFTER THE SHOW? – <u>One</u> parent / guardian will pick up their dancer from the same dressing room they dropped them off in. Additional visitors will not be permitted backstage.

HOW WILL WE KNOW WHERE TO GO WHEN WE ARRIVE? – There will be many faculty members/helpers at TPAC on the day of the show. We will also have ample signage to help you find your way!

DOES MY DANCER HAVE A REHEARSAL BEFORE THE SHOW? – We do not have rehearsals before our Winter Showcase! Practice videos are posted on the <u>NEWS</u> page for all dancers to practice.

HOW DO I KNOW THE ORDER OF THE PERFORMANCE? – Our Winter Showcase lineup is located on our <u>NEWS</u> page. This is also where you will find your digital performance program!

WHAT DOES MY DANCER WEAR? – A list of costumes was posted in early November. Winter Showcase costumes consist of items that your dancer hopefully already has or can easily borrow. The Dance Factory will provide lots of winter accessories to go with costumes!

CAN I HELP MY DANCER CHANGE/VISIT THEM DURING THE SHOW? – Parents/guardians should not be backstage during the show. We use our backstage area to line up our dancers and keep things organized and safe for each dancer. There will be several dressing room helpers in each room to keep your dancer safe during our show. If your dancer needs assistance changing during the show, we have several backstage helpers to assist them. Help them stay organized by packing all of their belongings in separate, labeled, bags for easy changes.

HOW DOES MY DANCER WEAR THEIR HAIR? – All dancers need to wear their hair half up, half down. Preferably curly if possible!

HOW DOES MY DANCER WEAR THEIR MAKEUP? – Dancers may wear light stage makeup: brown eyeshadow, mascara, and dark red lipstick.

CAN I VIDEO / TAKE PICTURES OF MY DANCERS? - Yes! You are welcome to take as many photos and videos as you would like, however, FLASH photography is <u>prohibited</u> due to the safety of the dancers on stage.

DO YOU SELL FLOWERS IN THE LOBBY FOR THE WINTER SHOWCASE? – We encourage you to shop local this holiday season and bring your own flowers.

WHERE DO I FIND A PROGRAM FOR THE SHOW? – Our Winter Showcase program will be available two days before the show, digitally by scanning a QR code at our show or by clicking here: <u>https://www.dancefactorynews.com/news</u> – feel free to share this link with your guests that are also attending!

WHEN DOES WINTER BREAK BEGIN? The studio will close on December 22nd for Winter Break.

WHEN DO CLASSES RESUME FOR THE YEAR? - Our season will resume on January 8th!